

**Friends of Lyndhurst AGM Minutes: Friday 6<sup>th</sup> December, 9am**

**Committee members present:**

Richard Leeming (Chair)  
Kate Koczwara (Co-Treasurer)  
Carolina (Co-Treasurer)  
Carly Hamilton-Smith (Co-Secretary)  
Emma Fung (Co-Secretary)  
Mrs Nowakowska (Co Head Teacher)

Minutes below. As always all action points are in bold. Any comments, suggestions, answers to requests for volunteers please sent to [Lyndhurst.pta@gmail.com](mailto:Lyndhurst.pta@gmail.com) or please reach out to the parent responsible directly either in the playground or on Classlist.

1. Winter Fair results and debrief

Although some receipts and takings are still to be added and subtracted, treasurer Kate reported that the fair takings are likely to be in the region of £4,800, up maybe £600 on the previous year. Thanks were given to everyone involved in organising the fair and those who volunteered time and resources in both the run up and on the day. Thank you everyone.

The big spend stalls of the fair are the bar, food and raffle which brought in the most on the day and a discussion was had as to whether it would be worth offering card payments on these stalls for future fairs with the use of a machine such as the iZettle. There would be a small outlay on the machine (approx. £30 per machine) and a commission of 1.75% is taken on each transaction.

Surprisingly books and clothes brought in much lower takings than normal which, despite these stalls being run entirely on donations, sparked a debate as to whether they should make a reappearance at the next fair given the amount of time and manpower it takes to sift through the donations and run the stalls. Many felt the quality of clothing donated was poor this fair. Greater efforts will be made, should the clothes stall make a reappearance at the next fair, to stress that the clothes must be nearly new. Or perhaps Fancy Dress outfits only, which do sell.

Greater effort must also be made to publicise future fairs. Not all posters were adequately distributed.

**ACTION:**

- **Ollie and Richard to look into iZettle account and doing a pilot run perhaps at the Winter Concert or on one stall only during the Summer Fair.**
- **Somebody – or an entire class – to be put in charge of publicity for the next fair**
- **Emma to look into setting up a clothes donation scheme at school where FOL receives a cash payment for each kilo of clothes donated and only the best/newly new to be offered for resale at school fairs**
- **The date for the Summer Fair is Saturday 20<sup>th</sup> June 2020.**

2. Spending Proposals

Please see the attached table for the results of the spending proposals discussed and voted on.

**ACTION**

- **Kate/Carolina (Treasurer) to issue a cheque for the approved amount to the school office ASAP**
- **Emma to chase up outstanding Spending Proposals Forms from Mrs Sawh**

3. Food Bank reminder

Please refer to call for food bank and baby bank donations in the recent school newsletter. There is a list on the notice board in the playground of what items we are collecting for the Food Bank. All donations to the school office please.

4. Future Social and fundraising events

Suggestions such as a parent's quiz, parents disco, EY&KS1 Disco and KS2 Disco were all discussed, along with a Poetry Competition as part of Book Week and a Bake for Books/Book Sale to raise money for the library spaces (to be held before book week!).

**ACTION:**

- **The next meeting on January 10<sup>th</sup> will be all about event – particularly discos! – organising for the Spring Term ahead.**
- **Olivia to speak to Mrs Harwood about the poetry competition**
- **Kate to liaise with Mrs Baldwin re the Bake for Books / Book Sale for the library spaces**

5. A.O.B

Playground paintings: Carly provided an update on the status of the proposed playground paintings now that the netball court was done. Three designs, focussing on games and getting the children moving around the playground, would be sought capitalising on the skills and resources of parents, and presented to School Council in the new year. School Council will then liaise with their classes and report back on which ideas have most pupil appeal.

**Reminder: the next FoL meeting will be a Spending Meeting and will be on Friday 10<sup>th</sup> January at 9am in the Dining Hall.**

End.